

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
January 5, 2017

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY
SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

Be It Remembered that the City Of Marion (Indiana) Board Of Aviation Commissioners met at 1:40 p.m. on January 5, 2017, at the Marion Municipal Airport. Attending Were:

Jim McKinney President, BOAC
Randy Chekouras Treasurer, BOAC
Larry Wilson Secretary, BOAC
Andy Darlington Air Marion, Inc.
Phil Stephenson Board Attorney

Ryan McCrosky Woolpert, Inc.
Nick Isenberg (Telecon) .. Woolpert, Inc.
Jeff McLaughlin Air Marion, Inc.
Don Ransom Admin. Assistant

REVIEW OF MINUTES:

The December 1, 2016 meeting minutes were read and approved (Motion by Mr. Chekouras).

OLD BUSINESS:

1. 15/33 Parallel Taxiway-B AIP-24

- (a) Grading & Drainage: The physical work on this phase of construction is complete. The details of the documentation for closing the AIP-24 project are being reviewed by Woolpert and FAA personnel..

2. 15/33 Parallel Taxiway-B AIP-25

- (a) Paving & Electrical: Physical action on this phase remains on hold, pending favorable spring weather. In the meantime, Woolpert has continued preparation for the detailed construction coordination effort that will be required when physical activity begins. Woolpert, therefore, submitted the following documentation:

Woolpert, Inc. Invoice Engineering Support \$ 3,475.00
FAA Reimbursement Request 3,128.00
INDOT Reimbursement Request 1,543.96

Mr. Wilson Moved for signature approval. Following a Second by Mr. Chekouras, the motion was unanimously passed.

3. Additional T-Hangar Taxiway AIP-26

- (a) As an initial step, the usual preliminary environmental-impact-study has been authorized. The associated impact upon hangar count and type is also now under consideration.

4. Primary Runway/Taxiway Surface Monitoring

- (a) The scheduled monthly inspection again disclosed no changes in the surface condition of the primary airport paving surfaces.

5. Routine Management Items

- (a) 2017 CIP Finalization: A revised draft was reviewed which included modifications based upon the results of prior discussions. The additional T-hangar taxiway remains the primary emphasis during 2017, with attention being focused upon the primary-runway system rehab during 2018. Mr. Chekouras Moved for final adoption, which was Seconded by Mr. Wilson, and unanimously approved.
- (b) PAPI Performance (Tree Removal): Since the tree removal project was progressing well, a decision was made to broaden the scope of the program to include all four runway approaches. This project has now reached the state wherein a ground based accurate survey is in order to finally judge the results. Woolpert will arrange this service.
- (c) Av-Gas Pump Priming Issues: Woolpert has now arranged for a selected vendor, of this type of system, to make a personal visit/assessment. This is expected to occur within the near future.
- (d) Farmland-Soil Chemical Management: The results of the recent survey have been reviewed with the tenant farmer, with a positive response, and corrective action is anticipated.

AIRPORT MANAGER'S REPORT

- 1. **Security Fence Gating System**: The existing electronic gate control-system is showing signs of aging and deterioration. Reliability can be improved by updating the Remote and Keypad control components. Following discussion, Air Marion was directed to proceed with the update. The cost involved is nominal . . . in the \$5,000 region.
- 2. **Recently Ordered Batwing Mower**: The manufacturer has delivered this replacement unit to the local dealer, so timely delivery is expected.

NEW BUSINESS

- 1. **Marion School District Aviation Program**: The school system is developing a new aviation and aeronautics curriculum, with assistance from the city Board Of Aviation. The existing Hangar-J will be leased to the high-school, with equipment installations/modifications as needed to support the program.

CLAIMS

1. Vectren Energy	Heating Fuel (Gas)	\$ 548.81	Approved.
2. Ind. Mich. Power	Electrical Energy	1,062.89	Approved
3. A T & T	AWOS Line Service	145.21	Approved
4. Bournique & Sons	Equipment Installation (School)	2,000.00	Approved
5. Woolpert, Inc.	AIP-24 Engineering Support	6,825.00	Approved
6. Woolpert, Inc.	AIP-25 Engineering Support	10,124.00	Approved
7. Martin Plumbing/Htg	Terminal-Bldg Heating Syst. Repair	527.50	Approved
8. Koenig Equipment	Field Tractors/Equip. Repair	2,275.25	Approved
9. Computers In Ministry	Teleconference Equipment	1,200.00	Approved

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.
