

MEETING MINUTES

MARION BOARD of AVIATION COMMISSIONERS

February 9, 2017

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICES AND THE FACILITIES THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be It Remembered that the City Of Marion (Indiana) Board Of Aviation Commissioners met at 1:30 p.m. on February 9, 2017, at the Marion Municipal Airport. Attending were:

Present:

Dr. Arndt Mueller Vice-Pres. BOAC
Randy Chekouras ... Treasurer, BOAC
Larry Wilson Secretary, BOAC
James Benner Member, BOAC

Telecon:

Jim McKinney President, BOAC
Nick Isenberg Woolpert, Inc.

Present:

Andy Darlington Air Marion, Inc.
Phil Stephenson Board Attorney
Ryan McCrosky Woolpert, Inc.
Deborah Cain Marion City Council
Don Ransom Admin. Assistant

REVIEW OF MINUTES:

The January 5, 2017 meeting minutes were read and approved (Motion by Mr. Chekouras).

OLD BUSINESS:

1. 15/33 Parallel Taxiway-B AIP-24

- (a) Grading & Drainage: Closing documentation for this (AIP-24) segment of the project is under review by the FAA.

2. 15/33 Parallel Taxiway-B , , , , AIP-25

- (a) Paving and Electrical: Physical construction remains delayed until favorable spring weather arrives.

3. T-Hangar Taxiway AIP-26

- (a) The authorized preliminary environmental-impact-study is currently on-hold, pending weather improvement.

4. Formal Runway/Taxiway Surface Monitoring

- (a) Mr. Darlington reported that no significant degradation of pavements serving the primary runways/taxiways has become evident during the past month.

5. Routine Management Items

- (a) PAPI Performance (tree Removal): All targeted trees have been removed. The next needed action item is a ground-level survey study related to tree clearances, and the PAPI-Unit placements, relative to the runway itself. Woolpert is to arrange this engineering effort.
- (b) Av-Gas Pump Priming Issues: The selected Service-Vendor has made one visit, to the pump site, to analyze the problem cause. A second visit will be scheduled when the ambient temperatures and the tank fuel-level are more ideal for a series of analytical tests.

(c) 2017 CIP Development: The 'final' plan has now been submitted to INDOT for review.

(d) Non-Aircraft Airport Promotion Events: Effort has begun to develop a routine procedure for informing the Federal and State entities of forthcoming events of this type. General awareness and approval by/of these agencies is desired.

AIRPORT MANAGER'S REPORT

1. **Routine Snow Removal**: The season has begun. The new SRE building is serving well.
2. **Automated Security Gates**: A contract has been developed to update/upgrade the remote control units at these security-fence entrance-ways. Mr. Stephenson will review and advise.
3. **Summer Airport Promotional Events**: Documentary work has begun for the two or three such functions that may occur this year (financial; insurances; crowd/display area controls; etc.).
4. **Business Activity**: Very slow this past month (weather).

NEW BUSINESS

1. **Economic Impact Survey**: Survey results must be completed and submitted to INDOT by March 1st. Air-Marion and Woolpert will cooperate in expediting this effort detailing the regional commercial impact of the Marion Municipal Airport.

CLAIMS

1. Vectren Energy	Heating Fuel (Gas)	\$ 969.68	Approved.
2. AT & T	AWOS Service Line	290.48	Approved
3. Indiana Michigan Power	Electrical Energy	2,272.77	Approved
4. Air Marion, Inc.	Management Fee	11,250.00	Approved
5. Wike Equipment	Lift-Equipment Rental	650.00	Approved
6. IN. Dept. of Environ. Mgmt.	Annual Stormwater Permit	100.00	Approved
7. Peer's Tree Service	Approach-Zone Tree Removals	1,000.00	Approved

ADJOURNMENT: The meeting was adjourned at 2:30 p.m.
