

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
December 1, 2016

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY
SERVICES AND THE FACILITIES THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

Be It Remembered that the City Of Marion (Indiana) Board Of Aviation Commissioners met at 1:35 p.m. on December 1, 2016, at the Marion Municipal Airport. Attending were:

Present:

Jim McKinney President, BOAC
Randy Chekouras ... Treasurer, BOAC
James Benner Member, BOAC

Andy Darlington Air Marion, Inc.
Nick Isenberg Woolpert, Inc.
Adam Hodson Team260

Telecon:

Dr. Arndt Mueller Vice Pres. BOAC
Larry Wilson Secretary, BOAC
Phil Stephenson Board Attorney

Chris Conway Guest
Mark Johnson Guest
Don Ransom Admin. Assistant

REVIEW OF MINUTES:

The November 3, 2016 meeting minutes were read and approved (Motion by Mr. Chekouras).

OLD BUSINESS:

1. 15/33 Parallel Taxiway-B AIP-24

- (a)) Grading & Drainage: As-Built documentation has been compiled and is ready for submission to the FAA. Accordingly, Woolpert submitted the following for Board endorsement:

Woolpert, Inc. Invoice	Engineering Support	\$ 6,825.00
FAA	Reimbursement Request	6,143.00
INDOT	Reimbursement Request	341.25

Following a Motion by Mr. Chekouras, seconded by Mr. Benner, signature endorsement (acceptance) was unanimously approved.

2. 15/33 Parallel Taxiway-B , , , , AIP-25

- (a) Paving and Electrical: Physical construction remains delayed until favorable spring weather arrives. In the meantime Woolpert has continued the required general engineering effort. The following associated documentation was submitted for approval:

Woolpert, Inc. Invoice	Engineering Support	\$ 10,124.00
FAA	Reimbursement Request	9,111.00

Dr. Mueller Moved for signature approval. Following a Second by Mr. Benner. the motion was unanimously passed.

3. T-Hangar Taxiway AIP-26

- (a) In response to the increasing need for this item, Woolpert has begun basic engineering and proposes a Design/Engineering Contract for this purpose in the amount of \$ 65,500.00 The results of this effort will provide the information needed to support an FAA Grant Request. A Motion by Mr. Benner, and a Second by Dr. Mueller, led to signature endorsement, subject to legal approval following its review by Mr. Stephenson.

4. Formal Runway/Taxiway Surface Monitoring

- (a) Mr. Darlington reported that no significant degradation of pavements serving the primary runways/taxiways has become evident during the past month. It was noted that, to date, no snow removal effort has been required this season.

5. Routine Management Items

- (a) PAPI Performance (tree Removal): The last four targeted trees will be removed by Air-Marion personnel. Woolpert will then provide a surveyor-scan of the designated area.
- (b) Av-Gas Pump Priming Issues: Woolpert has selected a service vendor with experience on the pumping system involved. This company will make an inspection visit to Marion this month.
- (c) 2017 CIP Development: A preliminary draft was reviewed, with several revisions resulting. Effort will continue with another review intended at the January meeting.
- (d) Farmland Soil Management: A formal report on the results of soil chemical tests has been received. Mr. Stephenson will review the data with the current tenant farmer.

AIRPORT MANAGER'S REPORT

1. **Area equipment** has been converted to snow removal status. The ordered batwing mower is under construction, but no delivery date has been offered.

NEW BUSINESS

1. **Racing Event**: A regional racing organization inquired into the possibility of presenting an event next year on airport premises. They were advised to assemble a complete plan, including several key factors, and to approach the Board again if their interest remained. The Board would then decide whether the plan held enough merit to warrant its referral to the FAA for comment.

CLAIMS

1. Vectren Energy	Heating Fuel (Gas)	\$ 107.81	Approved.
2. AT & T	AWOS Service Line	130.21	Approved
3. Indiana Michigan Power	Electrical Energy	685.60	Approved
4. Air Marion, Inc.	Management Fee	11,250.00	Approved
5. Aviation Ass'n of IN.	Conference Registration	375.00	Approved
6. 3D Company	Taxiway-B Construction	55,319.49	Approved
7. Woolpert, Inc.	Taxiway-B Engineering (AIP-24)	515.70	Approved
8. Crop Prod'n Services	Farmland Soil Testing	1,620.00	Approved
9. Fairmount Door	Security Gate Repair	510.00	Approved
10. Insurance Mgmt. Group	Property Insurance (4th Qtr.)	2,536.04	Approved
11. Grant County Lawn	Terminal-Grounds Maintenance	381.60	Approved

ADJOURNMENT: The meeting was adjourned at 3:40 p.m

_____ President _____ Secretary